

Budget Template – FY25 Congressionally Directed Spending Requests

This budget template is an outline, which will allow you to describe the types of activities a potential CDS award would be used to fund. Please note that only certain activities are allowed in certain accounts. For detailed information on the types of projects that can be funded in each account, please visit Senator King’s website, linked [here](#). You may contact Senator King’s CDS team with additional questions if the resources on the website do not answer your questions. Email: CDSRequests@king.senate.gov.

You do not have to use this exact template, but you must submit a budget in some form in order for your CDS request to be accepted. Your budget must describe what types of activities CDS funds would be used for, and the amounts.

Please be specific when describing how federal funds would be used. This is crucial to determine your project’s eligibility, as well as the amount of matching funds that will be required.

Please be specific when describing the source, and status of any outside funding for this project. For some accounts, non-federal matching funds are required. Please visit Senator King’s website, linked [here](#), for details. Your total project cost must be equal to the amount of the CDS request, plus the amount of the outside funds.

OVERALL COSTS

Type of Cost	Amount	Description
Hard Costs (Construction, materials, equipment)		
Soft Costs (Permitting, supplies)		
Other (Please describe)		
TOTAL CDS REQUEST		
TOTAL OUTSIDE FUNDS		
TOTAL PROJECT COST		

OUTSIDE FUNDING SOURCES

Amount (\$)	Source of Funding	Status of Funding (funds in hand, funds committed, funds anticipated)

DETAILED HARD COSTS

Amount (\$)	Description of Costs (BE SPECIFIC)

DETAILED SOFT COSTS

Amount (\$)	Description of Costs (BE SPECIFIC)

OTHER COSTS

Amount (\$)	Description of Costs (BE SPECIFIC)

MISCELLANEOUS COSTS

Amount (\$)	Description of Costs (BE SPECIFIC)